



**BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, DECEMBER 11, 2019, 6:30 PM
MIDDLE SCHOOL CAMPUS**

Members Present: Michael Debri, Abby Giroux, Tom Vos, Patrick Ellis, Eileen DeWildt, Anne Harpold, Missy Penning, Jacques Donders, John McMahon, Darrell Beckwith

Chair Tom Vos called meeting to order at 6:30, and Vice Chair Missy Penning led with prayer. October minutes were approved without changes, as was tonight's agenda.

Michael Debri led a recap of **Diocesan Summit**, held in November. The following points were shared by our members:

- Finance committees around the Diocese are looking into sharing purchasing powers on items such as supplies and paper products.
- Executive committees discussed a book intended to assist Boards in running effectively.
- Marketing committees the importance of sharing what makes Catholic schools different, when welcoming prospective families. Our schools offer a faith component that cannot be duplicated, as well as many special services to ensure success of all students.

Principals' Report

Michael reported:

- The latest edition of Seasons of the Saints is in print and will be made available at Christmas time.
- He has passed along some Board Member recommendations to Fr. George, and is awaiting his response.
- [Principal's Documents](#)

By-Laws Update

President Tom Vos led discussion re: eliminating the Buildings/Grounds and Technology Committees. The Bldg/Grounds Committee is not really necessary, since Blessed Sacrament Parish maintains the Elementary Campus and St. Jude Parish maintains the Middle School Campus. Karen Szczytko, the Technology Coordinator at ASA, takes care of all tech needs. The Board voted unanimously to eliminate these two committees. Tom Vos will now confer with Dave Faber, at the Office of Catholic Schools.

Committee Reports

- Finance: Darrell informed the Board that all of the Restricted Funds have been paid back, and that he is making steady progress in collecting past due fees from school families. There are no 'red flags' at this time. Registration packets will be sent out in February.
- Planning and Policy: Discussion regarding tuition reimbursement to teachers who engage in professional development and higher education classes. It has been understood in the past, but not clearly stated in the personnel manual, that teachers will be reimbursed up to \$1000 per school year. Board members will vote in February to include this in manual. Tuition reduction for employees who have children attending ASA was also discussed. Currently, Early Childhood employees are not eligible for tuition reduction. This will be discussed and voted on at the February meeting as well. Vacation guidelines for full time (52 week) employees need to be updated, and will be addressed at the February meeting as well.
- Mission Effectiveness: John Mc Mahon will take over as Chair of this committee. There are staff members and parent volunteers willing to serve on the committee.

Abby Giroux closed with prayer, and meeting was adjourned at 7:30.